

# Portfolio Holder Decisions

Decisions to be made on or after: Friday, 17 January 2020

## Portfolio Holders

Councillor Izzi Seccombe (Leader of the Council)  
Councillor Peter Butlin (Deputy Leader – Finance and Property)  
Councillor Les Caborn (Adult Social Care and Health)  
Councillor Jeff Clarke (Transport and Planning)  
Councillor Andy Crump (Fire & Rescue and Community Safety)  
Councillor Colin Hayfield (Education and Learning)  
Councillor Kam Kaur (Customer and Transformation)  
Councillor Jeff Morgan (Children's Services)  
Councillor Heather Timms (Environment and Heritage & Culture)

Items on the agenda: -

- |   |                |
|---|----------------|
| <b>1. (Exempt) Warwickshire Fire and Rescue Service - Fire Appliance Replacement - Tender Approval (Leader of the Council)</b>                  | <b>3 - 8</b>   |
| <b>2. Addition of the Pailton Property Flood Resilience Scheme to the 2019/20 Capital Programme (Deputy Leader - Finance and Property)</b>      | <b>9 - 14</b>  |
| <b>3. Addition of Scheme at Arden Fields School to the Education (Schools) Capital Programme 2019/20 (Deputy Leader - Finance and Property)</b> | <b>15 - 18</b> |
| <b>4. Consultation on the Amalgamation of Round Oak School with Ridgeway School (Education and Learning)</b>                                    | <b>19 - 36</b> |



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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**Proposed Decision to be taken by the Deputy Leader  
(Finance and Property) on or after 17 January 2020**

**Addition of the Pailton Property Flood Resilience Scheme  
to the 2019/20 Capital Programme**

**Recommendation**

That the Deputy Leader (Finance and Property) adds the Pailton Property Flood Resilience scheme, total scheme estimate £143,865, to Warwickshire County Council's 2019/20 capital programme subject to Flood Defence Grant in Aid being secured.

**1.0 Key Issues**

- 1.1 Warwickshire County Council's (WCC's) Local Flood Risk Management Strategy provides the structure for how it assesses local flood risk in Warwickshire. The associated Surface Water Management Plan provides the prioritisation for flood risk management work.
- 1.2 Pailton has a history of repeated flooding and is identified as a hotspot location in Warwickshire's Surface Water Management Plan (SWMP). Pailton has suffered flooding on numerous occasions, in recent times the area was flooded in 2007, 2015, 2017 and 2019, highlighting the frequency and vulnerable nature of flood risk within the village. As such the work that has been done in modelling and developing flood mitigation solutions in Pailton is consistent with WCC's strategic objectives and plans.

Scheme specific details are included below.

**Pailton Project**

- 1.3 The village of Pailton, Rugby, Warwickshire suffers from repeated flooding. Flooding occurs when surface water flows from the surrounding topography overwhelms the unnamed water course, which is dry for most of the year. This watercourse flows in a southerly direction through the village. The watercourse flows underneath Lutterworth Road via a 600 mm diameter culvert. This culvert becomes overwhelmed in flood conditions, which in turn prevents the existing highways drainage infrastructure being unable to discharge, resulting in highway flooding, leading to internal and external flooding to 22 residential properties.

WCC's Flood Risk Management (FRM) team have undertaken extensive survey works within the Pailton catchment area, including a topographic drone survey which has allowed us:

- (i) to develop a model to investigate sources of surface water flooding.
- (ii) to better understand the flooding mechanisms impacting Pailton.
- (iii) to undertake options appraisal and develop a business case to support a further bid for additional grant funding to deliver a capital scheme.

- 1.4 WCC FRM Team will be sending an Outline Business case for approval in order to secure an allocation of £143,865 Flood Defence Grant in Aid (FDGiA) to deliver the Pailton Flood Alleviation Scheme. The outline business Case will be sent to the Environmental Agency before 31/11/2019
- 1.5 Of all the options appraised, the provision of Property-level Flood Resilience measures (PFR) provided the most cost-effective solution and PFR surveys have been carried out on 22 properties. The benefit cost ratio of this option was 11 to 1.

## **2.0 Options and Proposal**

- 2.1 A long-list of options was appraised with several options being take forward for further assessment as part of the short-list. The economic assessment identified that PFR was the most cost beneficial option and therefore represented the greatest return on investment.
- 2.2 The preferred option is to install PFR to 22 residential properties. These properties were identified following a hydraulic model was built to assess the flood risk at a detailed level. In addition to this community engagement with residents identified an interest in participating in the scheme. Individual property owners will be responsible for ongoing maintenance of the measures going forward.
- 2.3 The protection provided will be tailored to the specific needs of each property being defended. Typical protection will include installation of anti-flood air brick and vent covers, flood doors, demountable flood barriers, sump pumps beneath floor level and waterproofing to external walls and other porous surfaces.
- 2.4 Procurement will be via WCC's PFR framework. WCC's framework for PFR work enables us to efficiently "call-off" and deliver specialist PFR products for locations such as Pailton. This will bring significant benefits in terms of avoiding future tendering costs, lower unit costs arising from economies of scale, improved working relationships with a dedicated supplier and having consistency of products across the County.

### 3.0 Financial Implications

3.1 The financial implications from this approval request are:

- the total scheme estimate is £143,865 which includes internal staff time, property surveys and contract delivery;
- £20,000 coming from FRM reserves.

3.2 As part of the project we will use independent building surveyors to undertake site inspections on all newly installed Property Flood Resilience measures. This will identify any works required before anything is signed off as complete.

### 4.0 Environmental Implications

4.1 By its nature any scheme that directly relates to flood alleviation will have an impact on the environment. It will be important to ensure that whilst property owners are protected so too is the environment.

### 5.0 Timescales associated with the decision and next steps

5.1 Subject to approval the installation of PFR could commence in January 2020.

### Supporting Papers

None

### Background

None


	Name	Contact Information
Report Author	Kevin Blount	<a href="mailto:kevinblount@warwickshire.gov.uk">kevinblount@warwickshire.gov.uk</a> 01926 412711
Assistant Director	Scott Tompkins	<a href="mailto:scotttompkins@warwickshire.gov.uk">scotttompkins@warwickshire.gov.uk</a> 01926 412422
Strategic Director	Mark Ryder	<a href="mailto:markryder@warwickshire.gov.uk">markryder@warwickshire.gov.uk</a>
Portfolio Holder Transport and Planning	Cllr Andy Crump	<a href="mailto:cllrcrump@warwickshire.gov.uk">cllrcrump@warwickshire.gov.uk</a>
Portfolio Holder Finance and Property	Cllr Peter Butlin	<a href="mailto:peterbutlin@warwickshire.gov.uk">peterbutlin@warwickshire.gov.uk</a>

The report was shared with Councillor Warwick prior to publication:

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## Decision Record – Addition of the Pailton Property Flood Resilience Scheme to the 2019/20 Capital Programme

<b>Cabinet Portfolio Holder taking the decision</b>	Councillor Peter Butlin Deputy Leader (Finance & Property)
<b>Date of Decision</b>  23 January 2020	

### Decision Taken

That the Deputy Leader (Finance and Property) adds the Pailton Property Flood Resilience scheme, total scheme estimate £143,865, to Warwickshire County Council's 2019/20 capital programme subject to Flood Defence Grant in Aid being secured.

### Reasons for Decisions

Additions to the Capital Programme up the value of £2m require the approval of the Deputy Leader (Finance and Property).

### Background Information

The village of Pailton, Rugby, Warwickshire suffers from repeated flooding. Flooding occurs when surface water flows from the surrounding topography overwhelms the unnamed water course, which is dry for most of the year. This watercourse flows in a southerly direction through the village. The watercourse flows underneath Lutterworth Road via a 600 mm diameter culvert. This culvert becomes overwhelmed in flood conditions, which in turn prevents the existing highways drainage infrastructure being unable to discharge, resulting in highway flooding, leading to internal and external flooding to 22 residential properties.

WCC's Flood Risk Management (FRM) team have undertaken extensive survey works within the Pailton catchment area, including a topographic drone survey which has allowed us:

- (i) to develop a model to investigate sources of surface water flooding.
- (ii) to better understand the flooding mechanisms impacting Pailton.
- (iii) to undertake options appraisal and develop a business case to support a further bid for additional grant funding to deliver a capital scheme.

WCC FRM Team sent an Outline Business case for approval in order to secure an allocation of £143,865 Flood Defence Grant in Aid (FDGiA) to deliver the Pailton Flood Alleviation Scheme.

**List of Reports considered**

Link to published proposed decision report:

<https://warwickshireintranet.moderngov.co.uk/ieListDocuments.aspx?CId=203&MId=2840&Ver=4>

**List of Background Papers**

None

**Members and officers consulted or informed**

Portfolio Holder – Councillor Peter Butlin

Corporate Board

Legal – Jane Pollard

Finance – Virginia Rennie

Equality – Keira Rounsley

Democratic Services – Paul Williams

Councillor Warwick

**Proposed Decision to be made by the Deputy Leader  
(Finance and Property) on or after 17 January 2020.**

**Addition of Scheme at Arden Fields School to the  
Education (Schools) Capital Programme 2019/20**

**Recommendation**

That the Deputy Leader (Finance and Property) gives approval to add the following scheme to the Education Capital Programme:

- To convert an under-used teaching space to a food technology room and to create two smaller rooms at an approximate cost of £65,531 at Arden Fields School.

**1. Key Issues**

- 1.1. On 15 May 2018, the Council reconfirmed the delegated power to the Leader, or body nominated by them, to approve the addition to the Capital Programme of schemes costings less than £2.0million, which are funded from external grants, developer contributions or from revenue. The Deputy Leader (Finance and Property) is that nominated body.
- 1.2. The reconfiguration and enhancement of teaching space at Arden Fields School, a special school in Henley in Arden, will be fully funded by an applicable Section 106 developer contribution which has been received. The addition of this scheme to the Capital Programme will not affect the overall level of capital resources available to the County Council.

**2. Proposal**

- 2.1. Food technology is an important part of the curriculum for pupils attending the school who need to learn independence skills including being able to plan and prepare a healthy diet. Currently these skills are taught in a room which is not appropriately equipped.
- 2.2. The project proposes to convert an unused woodwork room into a modern food technology room through the installation of five workstations, including induction hobs and oven, together with three sinks, food and equipment storage and multi-purpose work surfaces. There would be a further work station for teacher demonstration purposes
- 2.3. The new facilities would not only inspire the pupils and help them to be independent but could also be offered to other local schools such as Henley Primary School who do not have access to specialist facilities.

2.4. The project will also convert an unusable teaching space into two smaller rooms appropriate for the teaching of pupils with social emotional and mental health needs on a 1:1 basis, therapeutic interventions and parent liaison.

2.5. Pupils at the school have significant additional learning needs and require small spaces where they can receive therapeutic intervention and small group tuition. The school lacks such rooms and currently use large teaching spaces which is not ideal and will not necessarily be available as numbers on roll at the school increase.

### **3. Financial Implications**

3.1. The capital works outlined in section 2 are estimated to cost £65,531 and will be fully funded via relevant developer contributions received.

### **4. Timescales associated with the decision and next steps**

4.1. Subject to the recommendation being agreed, it is anticipated that the scheme will be completed before the start of September 2020.

### **5. Environmental Implications**

5.1. Environmental implications anticipated to be nil or negligible with the project reconfiguring existing space rather than increasing the footprint of the building.

### **Background papers**


None

	<b>Name</b>	<b>Contact Information</b>
Report Author	Steve Pendleton Emma Basden-Smith	<a href="mailto:stevependleton@warwickshire.gov.uk">stevependleton@warwickshire.gov.uk</a> <a href="mailto:emmabasdensmith@warwickshire.gov.uk">emmabasdensmith@warwickshire.gov.uk</a> 01926 742994/2058
Assistant Director	Ian Budd	<a href="mailto:ianbudd@warwickshire.gov.uk">ianbudd@warwickshire.gov.uk</a> 01926 742588
Strategic Director	Mark Ryder	<a href="mailto:markryder@warwickshire.gov.uk">markryder@warwickshire.gov.uk</a>
Portfolio Holder	Cllr Hayfield	<a href="mailto:cllrhayfield@warwickshire.gov.uk">cllrhayfield@warwickshire.gov.uk</a>

The report will be circulated to the following members prior to publication:

Cllr Colin Hayfield, Singh Birdi, Warwick, Roodhouse, Chilvers, O'Rourke, Butlin, Chattaway and Boad.

## Decision Record – Addition of Scheme at Arden Fields School to the Education (Schools) Capital Programme 2019/20

<b>Cabinet Portfolio Holder taking the decision</b>	Councillor Peter Butlin Deputy Leader (Finance & Property)
<b>Date of Decision</b>  23 January 2020	

### Decision Taken

That the Deputy Leader (Finance and Property) gives approval to add the following scheme to the Education Capital Programme:

- To convert an under-used teaching space to a food technology room and to create two smaller rooms at an approximate cost of £65,531 at Arden Fields School.

### Reasons for Decisions

Additions to the Capital Programme up the value of £2m require the approval of the Deputy Leader (Finance and Property).

### Background Information

Food technology is an important part of the curriculum for pupils attending the school who need to learn independence skills including being able to plan and prepare a healthy diet. Currently these skills are taught in a room which is not appropriately equipped.

The project proposes to convert an unused woodwork room into a modern food technology room through the installation of five workstations, including induction hobs and oven, together with three sinks, food and equipment storage and multi-purpose work surfaces. There would be a further work station for teacher demonstration purposes.

The new facilities would not only inspire the pupils and help them to be independent but could also be offered to other local schools such as Henley Primary School who do not have access to specialist facilities.

The project will also convert an unusable teaching space into two smaller rooms appropriate for the teaching of pupils with social emotional and mental health needs on a 1:1 basis, therapeutic interventions and parent liaison.

Pupils at the school have significant additional learning needs and require small spaces where they can receive therapeutic intervention and small group tuition. The school lacks such rooms and currently use large teaching spaces which is not ideal and will not necessarily be available as numbers on roll at the school increase.

### Financial Implications

The capital works outlined in section 2 are estimated to cost £65,531 and will be fully funded via relevant developer contributions received.

<b>Report Author</b>	Steve Pendleton
<b>Assistant Director</b>	Ian Budd
<b>Strategic Director</b>	Mark Ryder
<b>Portfolio Holder</b>	Councillor Colin Hayfield

### Checklist

<b>Urgent matter?</b>	N
<b>Confidential or Exempt?</b> (State the category of exempt information)	N
<b>Is the decision contrary to the budget and policy framework?</b>	N

### List of Reports considered

Link to published proposed decision report:

<https://warwickshireintranet.moderngov.co.uk/ieListDocuments.aspx?CId=203&MId=2840&Ver=4>

### List of Background Papers

None

### Members and officers consulted or informed

Portfolio Holder – Councillor Hayfield

Corporate Board

Legal – Jane Pollard

Finance – Virginia Rennie

Equality – Keira Rounsley

Democratic Services – Paul Williams

Cllr Singh Birdi, Warwick, Roodhouse, Chilvers, O'Rourke, Butlin, Chattaway and Boad.

## **Proposed Decision to be made by the Portfolio Holder for Education and Learning on or after 17 January 2020**

### **Consultation on the Amalgamation of Round Oak School with Ridgeway School**

#### **Recommendation**

That the Portfolio Holder for Education and Learning agrees to the undertaking of a public consultation on the amalgamation of Round Oak School and Ridgeway School.

#### **1.0 Key Issues**

- 1.1 The Annual Education Sufficiency Update published in June 2019 shows that in the Warwick/Leamington (Central) area of Warwickshire, an additional 78 special school places will be required by academic year 2022/23. Some of these places will be provided by expanding the number of Specialist Resourced Provision places (in mainstream schools) but the vast majority will need to come via an expansion of the two existing special schools in the area.
- 1.2 Ridgeway School is a special school for primary aged pupils. The site of the school is small and there is no scope for further building. Round Oak School is a special school for secondary aged pupils. It has a much larger site and there are significant opportunities for development. All the additional demand could therefore be met through an expansion of Round Oak School. However, this would allocate new classrooms to secondary aged pupils only, when there is also a demand for primary places. The amalgamated school would occupy both sites and hence additional demand can be balanced across the two phases.
- 1.3 Amalgamation of the two schools also has other benefits. A single all-through will lead to economies of scale, enabling school leaders to make more efficient use of resources to ensure that children progress well. All other areas of the county have all-through special schools.
- 1.4 The SEND and Inclusion strategy pledges that children and young people with SEND will make good progress and transition smoothly into the next stage of their education. By combining the two schools, the transition from primary to secondary will be far smoother because pupils will be moving within the same school.

## **2.0 Options and Proposal**

- 2.1 Should the amalgamation not take place, the need for additional special school places in the primary phase will need to be met in some other way. Places could be purchased in independent special schools. This would involve considerable extra cost. Alternatively, a primary special school in another area could be expanded but that would mean that some pupils would have to travel further and there would be additional transport costs.
- 2.2 When amalgamating two schools then one school must close and the other expand. In August, the Governing Body of Round Oak was replaced by an Interim Executive Board. It is therefore recommended that Round Oak should close, and the age range at Ridgeway School should be altered from 3-11 to 3-19.
- 2.3 Any closure or change to the age-range of a community special school must be carried out in accordance with the Statutory Guidance issued by the Department for Education 'Opening and closing maintained schools.' The guidance requires the local authority to undertake a statutory consultation for a period of at least 4 weeks, with the proposals published both online and in a local newspaper, as well as to the governing body, the parents of registered pupils at the school, and anyone else considered appropriate. The local authority should then make its decision within 2 months of the end of the consultation period.

## **3.0 Financial Implications**

- 3.1 In December 2017, Council approved the allocation of £250,000 capital funds to reconfigure existing classrooms in both schools to create around 28 more places (numbers dependent on the individual needs of the pupils). This work is yet to be undertaken.
- 3.2 Should the amalgamation be approved, feasibility work will be undertaken into the enlargement of the site and identified funding presented to cabinet at a later date.

## **4.0 Environmental Implications**

- 4.1 The amalgamation allows the demand for additional special school places to be met in the most efficient way. Alternative solutions are likely to lead to pupils travelling further to school and hence increased cost and environmental damage
- 4.2 Developing provision on one site ensures that the process of creating new classrooms can be done in the most efficient way, reducing the impact on the environment.



## 5.0 Timescales associated with the decision and next steps

- 5.1 In order to meet the time scales for this change to be implemented for September 2020, consultation needs to take place during January to February 2020.
- 5.2 The results of the consultation will be included in a future Cabinet report for approval, followed by implementation (if agreed) from September 2020.

## Background papers

None

## Supporting Paper

Education Sufficiency Annual Update 2019

	Name	Contact Information
Report Author	Steve Pendleton	<a href="mailto:stevependleton@warwickshire.gov.uk">stevependleton@warwickshire.gov.uk</a> Tel: 01926 742994
Assistant Director	Ian Budd	<a href="mailto:ianbudd@warwickshire.gov.uk">ianbudd@warwickshire.gov.uk</a> 01926 742588
Strategic Director	Mark Ryder	<a href="mailto:markryder@warwickshire.gov.uk">markryder@warwickshire.gov.uk</a>
Portfolio Holder	Cllr Colin Hayfield	<a href="mailto:cllrhayfield@warwickshire.gov.uk">cllrhayfield@warwickshire.gov.uk</a>

This report was circulated to the following members prior to publication.

Councillors Morgan, Roodhouse, Chilvers, Dahmash, C.Williams, Hayfield, C.Davies and Chattaway

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**DRAFT**

**EQUALITY IMPACT ASSESSMENT (EIA)**

**Proposal to Consult on the Amalgamation of Round Oak and Ridgeway Schools**

*Before completing this document please refer to our Guide to Equality Impact Assessments.*

<b>Service / policy / strategy / practice / plan being assessed</b>	<b>Proposal to Consult on the Amalgamation of Round Oak and Ridgeway Schools</b>
<b>Business Unit / Service Area</b>	Education Services
<b>Is this a new or existing service / policy / strategy / practice / plan?</b>  <i>If an existing service / policy / strategy / practice / plan please state date of last assessment</i>	New
<b>EIA Review team – list of members</b>	Steve Pendleton, Helen Redican, Ross Caws
<b>Do any other Business Units / Service Areas need to be included?</b>	Resources (Finance, Legal, Property)
<b>Date of assessment</b>	January 2020
<b>Are any of the outcomes from this assessment likely to result in complaints from existing services users, members of the public and / or employees?</b>  <i>If <b>yes</b> please let your Assistant Director and the Customer Relations Team know as soon as possible</i>	Yes

### Details of service / policy / strategy / practice / plan

Scoping and Defining	
(1) What are the aims, objectives and outcomes of the service / policy / strategy / practice / plan?	The Annual Education Sufficiency Update (June 2019) shows that an additional 78 specialist SEND places will be required by 2023. Whilst some of these extra places can be provided by developing specialised resourced provision in mainstream schools, the majority will need to be provided through an expansion of existing special schools. Ridgeway (Primary) and Round Oak (secondary) are the two special schools in the area capable of providing the extra places, but Ridgeway's site is too small for additional classrooms. There is scope for development on the Round Oak site. By merging Round Oak and Ridgeway Schools, an all-through school can be created based on the two sites and the capacity for development on the Round Oak site can be shared across both the primary and secondary phases.
(2) Who are the customers?	Children with Education, Health and Care Plans in the Leamington/Warwick area
(3) How has equality been considered in the development or review so far?	Yes. Forecasts indicate that at any time 30 primary aged pupils with SEND would need to attend schools away from their local community if this proposal does not go ahead.
(4) What is the reason for the change/development?	The proposed merger of the two schools will allow the Council to create additional special school places in order to meet the forecast demand for 78 more places in the Leamington/Warwick area
(5) How does it fit with Warwickshire County Council's wider objectives?	How the proposal meets Warwickshire's core outcomes is set out below:

	Warwickshire's communities and individuals are supported to be safe, healthy and independent	
	Support our most vulnerable and disadvantaged children reducing the need for children to become, or remain looked after	Y
	Warwickshire's economy is vibrant and supported by the right jobs, training and skills and infrastructure	
	Support and enable children and young people to access a place in high quality education settings	Y
	Delivery of Revenue Savings / Generation of Revenue Income	
	Put our financial resources in the right place to support the Organisation's priorities	Y
	Develop our work force so that it has the right skills and capabilities to get the job done	Y
	Pursue leadership excellence and high performance at all levels	Y
	Reduce demand and cost through innovative and effective service redesign	Y
(6) Why might it be important to consider equality and the protected characteristics?	Ensure correct support is put in place for learners with special educational needs and disabilities.	

Information Gathering	
<p>(7) What sources of data have you used?</p> <p><i>You must keep a record of any data you have currently used as supporting evidence</i></p>	<p>Consultation responses from SEND and Inclusion Strategy Forecast High Needs Funding SEND Needs Assessment 2017-22 Warwickshire Education Strategy – Annual Sufficiency Update (June 2019) Latest data on numbers on the roll of each school</p>
<p>(8) What does the data you have tell you about your customers and about protected equality groups?</p>	<p>The merger will allow primary places to be created locally to prevent more children having to be placed in special schools in other parts of the county or in independent out county provision with increased travel costs and inconvenience to the children, families and professionals supporting them. It is estimated that 30 primary aged children would be affected at any time.</p>
<p>(9) What do you need to know more about?</p>	<p>Nothing currently, but will need to ensure that data is kept current and up to date as we review SEND provision across Warwickshire in the future.</p>
<p>(10) How could you find this out and who could help you?</p>	<p>Education Services and the two schools included in the proposal</p>
Engagement and Consultation	
<p>(11) Who have you consulted with from protected equality groups?</p>	<ul style="list-style-type: none"> <li>• SEND &amp; Inclusion Strategy involved wide consultation has highlighted the need for more local specialist provision</li> <li>• The governing bodies of both special schools</li> </ul> <p>Once approval given, the staff of both schools, parents and members of the local community</p>

(12) Who else could you consult with?	Not relevant at this stage  Statutory consultations will need to take place post approval
(13) Who can help you to do this?	Officers in Education Services
<b>Monitor and Evaluate</b>	
(14) How will you monitor and evaluate the service / policy / strategy / practice / plan?	Corporate Board plus Education Services SLT

***Please note: Further information and advice about the corporate consultation process can be found [here](#).***



<b>(15) Analysis of impact and potential actions:</b>				
<b>Protected characteristics from the Equality Act 2010</b>	<b>What do you know? Summary of data about/feedback from your service-users and/or staff</b>	<b>What does this mean?</b>		<b>What can you do? All potential actions to:</b> <ul style="list-style-type: none"> <li>• Eliminate discrimination/mitigate negative impact</li> <li>• Advance equality of opportunity</li> <li>• Foster good relations</li> </ul>
		<b>Positive impacts identified (actual and potential)</b>	<b>Negative impacts identified (actual and potential)</b>	
<b>Age</b>	5-11 age group	Primary age-group to benefit from the increased potential for additional provision closer to home	None	No significant adverse impact
<b>Disability</b>		Significant positive impact		No significant adverse impact
<b>Sex</b>	No significant impact			No significant adverse impact
<b>Race</b>	No significant impact			No significant adverse impact

<b>Religion or belief</b>	No significant impact			No significant adverse impact
<b>Gender Reassignment</b>	No significant impact			No significant adverse impact
<b>Pregnancy and Maternity</b>	No significant impact			No significant adverse impact
<b>Sexual orientation</b>	No significant impact			No significant adverse impact
<b>Marriage and Civil Partnership</b>  (Note: only in relation to due regard to eliminating unlawful discrimination)	No significant impact			No significant adverse impact

(16) Outcomes of Equality Impact Assessment		
Action	Timescale	Responsibility
<i>No adverse impact. Continue to monitor equality impact as the proposal progresses.</i>		

Date of Next Review	01/09/2020
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Name and signature of Officer completing the EIA	Steve Pendleton
Name and signature of Assistant Director	Ian Budd


Name and signature of Directorate EDI Representative	
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*If you would like any support or advice on completing this document, please contact the Equality, Diversity and Inclusion Team on 01926 412370 or [equalities@warwickshire.gov.uk](mailto:equalities@warwickshire.gov.uk)*

***NEXT STEP ONCE COMPLETED:***

***Once signed off, ensure the completed EIA is saved in a secure place alongside all supporting documentation.***

## Decision Record – Consultation on the Amalgamation of Round Oak School with Ridgeway School

<b>Cabinet Portfolio Holder taking the decision</b>	Councillor Colin Hayfield Education & Learning
<b>Date of Decision</b>  20 January 2020	

### Decision Taken

That the Portfolio Holder for Education and Learning agrees to the undertaking of a public consultation on the amalgamation of Round Oak School and Ridgeway School.

### Reasons for Decisions

Consultation exercises require the permission of the Portfolio Holder.

### Background Information

The Annual Education Sufficiency Update published in June 2019 shows that in the Warwick/Leamington (Central) area of Warwickshire, an additional 78 special school places will be required by academic year 2022/23. Some of these places will be provided by expanding the number of Specialist Resourced Provision places (in mainstream schools) but the vast majority will need to come via an expansion of the two existing special schools in the area.

Ridgeway School is a special school for primary aged pupils. The site of the school is small and there is no scope for further building. Round Oak School is a special school for secondary aged pupils. It has a much larger site and there are significant opportunities for development. All the additional demand could therefore be met through an expansion of Round Oak School. However, this would allocate new classrooms to secondary aged pupils only, when there is also a demand for primary places. The amalgamated school would occupy both sites and hence additional demand can be balanced across the two phases.

Amalgamation of the two schools also has other benefits. A single all-through will lead to economies of scale, enabling school leaders to make more efficient use of resources to ensure that children progress well. All other areas of the county have all-through special schools.

The SEND and Inclusion strategy pledges that children and young people with SEND will make good progress and transition smoothly into the next stage of their education. By combining the two schools, the transition from primary to secondary will be far smoother because pupils will be moving within the same school.

Should the amalgamation not take place, the need for additional special school places in the primary phase will need to be met in some other way. Places could be purchased in independent special schools. This would involve considerable extra cost. Alternatively, a primary special school in another area could be expanded but that would mean that some pupils would have to travel further and there would be additional transport costs.

When amalgamating two schools then one school must close and the other expand. In August, the Governing Body of Round Oak was replaced by an Interim Executive Board. It is therefore recommended that Round Oak should close, and the age range at Ridgeway School should be altered from 3-11 to 3-19.

Any closure or change to the age-range of a community special school must be carried out in accordance with the Statutory Guidance issued by the Department for Education 'Opening and closing maintained schools.' The guidance requires the local authority to undertake a statutory consultation for a period of at least 4 weeks, with the proposals published both online and in a local newspaper, as well as to the governing body, the parents of registered pupils at the school, and anyone else considered appropriate. The local authority should then make its decision within 2 months of the end of the consultation period.

In order to meet the time scales for this change to be implemented for September 2020, consultation needs to take place during January to February 2020.

The results of the consultation will be included in a future Cabinet report for approval, followed by implementation (if agreed) from September 2020.

### Financial Implications

In December 2017, Council approved the allocation of £250,000 capital funds to reconfigure existing classrooms in both schools to create around 28 more places (numbers dependent on the individual needs of the pupils). This work is yet to be undertaken.

Should the amalgamation be approved, feasibility work will be undertaken into the enlargement of the site and identified funding presented to cabinet at a later date.

<b>Report Author</b>	Steve Pendleton
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<b>Portfolio Holder</b>	Councillor Colin Hayfield

## Checklist

<b>Urgent matter?</b>	N
<b>Confidential or Exempt?</b> (State the category of exempt information)	N
<b>Is the decision contrary to the budget and policy framework?</b>	N

### List of Reports considered

Link to published proposed decision report:

<https://warwickshireintranet.moderngov.co.uk/ieListDocuments.aspx?CId=203&MId=2840&Ver=4>

### List of Background Papers

None

### Members and officers consulted or informed

Portfolio Holder – Councillor Colin Hayfield

Corporate Board

Legal – Jane Pollard

Finance – Virginia Rennie

Equality – Keira Rounsley

Democratic Services – Paul Williams

Councillors Morgan, Roodhouse, Chilvers, Dahmash, C.Williams, C.Davies and Chattaway

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